

Presiding: Jeffrey A. Piazza, Supervisor

Present: Valerie McDonald, Councilwoman
 Ronald V. Johnson, Councilman
 Kurt Sturzenbecker, Councilman
 Kevin Myers, Councilman

Also Present: Paul Webb, Jr. Town Attorney, Irene Turck, Bookkeeper, Jim Johnson, Zoning Board of Appeals, Chairman, Mark Marchincin, Zoning Board of Appeals Member, Melanie Hutley, Town Clerk, and other Kiantone residents

Supervisor Piazza opened the meeting with the pledge to the Flag.

Legal Notice

Town of Kiantone
 January 13, 2011
 Organizational Meeting

Appointments

Resolution #1-11

The following resolution presented by motion of Councilman Sturzenbecker seconded by Councilman Myers was passed: BE IT RESOLVED THAT the Town Board of the Town of Kiantone agrees to the following appointments for the year 2011.

Board of Review member Gary Ferguson (re-appointed term to expire 9-30-15)
 Planning Board, Steven Leonard, Chairman,(re-appointed term to expire 12-31-11)
 Zoning Board of Appeals, Jim Johnson, Chairman (re-appointed term to expire 12-31-11)
 Zoning Board of Appeals Secretary Carolyn Volk (re-appointed term to expire 12-31-11)
 Historian, Jean Brustrom (re-appointed term to expire 12-31-11)
 Building/Grounds Custodian, Becky Hohman (re-appointed term to expire 12-31-11)
 Dog/Animal Control Officer, Pat Harvey (re-appointed term to expire 12-31-11)
 Emergency Management Officer, Steve Reale (re-appointed term to expire 12-31-11)
 1st Deputy Town Clerk, Joseph Carroll (re-appointed term to expire 12-31-11)
 Attorney, Paul Webb, Jr. (re-appointed term to expire 12-31-11)
 Inspection /Code Officer Melanie Eddy (re-appointed term to expire 12-31-11)
 1st Deputy Supervisor, Ronald V. Johnson (re-appointed term to expire 12-31-11)
 2nd Deputy Supervisor, Supervisors Bookkeeper & Budget Officer, Irene Turck (re-appointed term to expire 12-31-11)
 Highway Superintendent's Bookkeeper, Judy Carlson (re-appointed term to expire 12-31-11)
 Registrar of Vital Statistics & Tax Collector, Melanie Hutley (re-appointment term to expire 12-31-11)
 Clerk to Justices, Joan Spontaneo (re-appointed term to expire 12-31-11)

Designations

Resolution #2-11

The following resolution presented by motion of Councilman Myers, seconded by Councilman Johnson, was passed: BE IT RESOLVED THAT the Town Board of the Town of Kiantone hereby agrees to the following designations for the year 2011.

The Community Building will be the official voting place for the town.
 The Post-Journal the official newspaper for the town.
 Key Bank the official depository of town funds, also named: Jamestown Savings, M & T, HSBC, Norstar, Lake Shore Savings and Community Bank.
 Regular Town Board meetings will be held at 7:00 p.m. on the second Thursday of each month except in October and November when the Board meeting will be held to comply with the budget requirement, according to law.
 The Tax Collector be authorized to deposit tax collections in interest bearing account as a temporary investment measure.
 Payments be authorized for necessary bills to be paid monthly before monthly audit.
 Mileage rate set at allowable IRS mileage rate per mile for persons driving their vehicle for town business.

Wage Schedule

Resolution #3-11

The following resolution presented by motion of Councilman Johnson, seconded by Councilman Sturzenbecker, was passed: BE IT RESOLVED THAT the Town Board of the Town of Kiantone that the Salary and Wage Schedule for 2011 be retroactive to January 1, 2011 as in 2011 budget, be approved.

Supervisor	\$ 4,910.00 per year
Supervisor's Bookkeeper	\$ 5,372.00 per year
Budget Officer and Annual Report	\$ 741.00 per year
Councilmen (4) each \$1,292.65	\$ 5,171.00 per year
Town Justices (2) each \$4,990.00	\$ 9,980.00 per year
Clerk to Justices	\$ 8.65 per hour
Assessor (contract – Town of Busti)	\$ 5,368.00 per year
Town Clerk \$8,446.00 Tax Collector \$681.00	\$ 9,269.00 per year
Registrar of Vital Statistics \$142.00	
Deputy Town Clerk	\$ 8.04 per hour
Highway Superintendent	\$59,899.00 per year
Highway Superintendent's Bookkeeper/CHIPS	\$ 1,059.90 per year
Attorney for the Town	\$ 5,331.00 per year
Highway Equipment Operators – MEO 1	\$ 20.60 per hour
Highway Part Time Employees	\$ 11.57 per hour
Transfer Station Attendant	\$ 8.66 per hour
Transfer Station Attendant Fill In	\$ 8.04 per hour
Dog/Animal Control Officer	\$ 8.04 per hour
Zoning Board of Appeals Chairman	\$ 16.00 per meeting
Zoning Board of Appeals Members (each)	\$ 10.80 per meeting
Inspection/Code Officer	\$ 6,800.00 per year
Planning Board Chairman	\$ 16.00 per meeting
Planning Board Members (each)	\$ 10.80 per meeting
Board of Review Chairman	\$ 25.75 per meeting
Board of Review Members each \$5.00 school	\$ 20.60 per meeting
Custodian 4 hours per week	\$ 8.04 per hour
Mowing – each time	\$ 37.00 per time
Historian	\$ 275.00 per year

Procurement Policy

Resolution #4-11

The following resolution presented by motion of Councilman Sturzenbecker, seconded by Councilman Myers was passed: BE IT RESOLVED THAT the Town Board of the Town of Kiantone has reviewed the Procurement Policy.

Investment Policy

Resolution #5-11

The following resolution presented by motion of Councilman Myers, seconded by Councilman Sturzenbecker was passed: BE IT RESOLVED THAT the Town Board of the Town of Kiantone has reviewed the Investment Policy.

Emergency Response Plan

Resolution #6-11

The following resolution presented by motion of Councilman Johnson, seconded by Councilwoman McDonald was passed: BE IT RESOLVED THAT the Town Board of the Town of Kiantone has reviewed the Emergency Response Plan.

Agreement to Spend Town Highway Funds

Resolution #7-11

The following resolution presented by motion of Councilman Myers, seconded by Councilwoman McDonald was passed: BE IT RESOLVED THAT the Town Board of the Town of Kiantone has reviewed the Agreement to Spend Town Highway Funds.

Emergency Operation Plan

Resolution #8-11

The following resolution presented by motion of Councilwoman McDonald, seconded by Councilman Sturzenbecker was passed: BE IT RESOLVED THAT the Town Board of the Town of Kiantone has reviewed the Emergency Operation Plan.

- Minutes & Reports Minutes & Reports: Motion by Councilman Sturzenbecker, seconded by Councilman Myers, that December Town Board meeting minutes is approved as submitted and reports of Supervisor, Town Clerk, Assessor, Justice Ostrander, Justice Kosthorst, Zoning Code Officer be accepted. Yea-5 nay- 0. Carried.
- Bills & Bills Paid After Audit Bills and Bills paid after Audit: Motion by Councilwoman McDonald, seconded by Supervisor Piazza that the Supervisor is hereby authorized to pay General Fund bills, 001-019, Sewer Fund bills, 001-002, Highway Funds bills 001-004. Yea-5 nay- 0. Carried.
- Yachetta Property Stillwater Gardens OLD BUSINESS
Written report from Code Enforcement Eddy has property in compliance. A letter was sent to Stillwater Gardens about storage on property. The owner called clerk's office about distance of items from road, Town Clerk directed them to speak with Code Enforcement Officer.
- CB994 Highway Superintendent Carlson was not able to attend the meeting so he will give his update on CB994 at the February 10th meeting
- Local Dog Licensing Law #1-2010 The changes have been made and passed; the Town Supervisor signed the paperwork so the Town Clerk may file with New York State.
- Posting of Town Roads NEW BUSINESS
Supervisor Piazza made a motion for Highway Superintendent Carlson in his absence to request to post the roads for weight limit,
Resolution #9-11 Resolution by Supervisor Piazza, seconded by Councilwoman McDonald that the Town Clerk sends a legal notice into the Post-Journal to post the roads.
Vote: Councilman Johnson yea; Councilman Myers, yea, Councilwoman McDonald; yea; Councilman Sturzenbecker, yea; Supervisor Piazza, yea, 5 yea 0 nay Carried
- Shared Services Shared Services Agreement and Mutual Aid Program for Highway Projects reviewed by Town Board. Councilman Johnson motioned to accept, seconded by Councilwoman McDonald .5 yea 0 nay Carried
- Collectors Warrant Received
- | | | |
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| Collectors Warrant Received - \$1,077,374.34 | | |
| \$ 1,077,374.34 | | 2011 |
| \$ 997,648.96 | | 2010 |
| \$ + 79,725.38 | | difference |
| *Supervisor's Monies \$ 303,780.42 | | 2011 |
| \$ 301,572.80 | | 2010 |
| \$ +2,207.62 | | difference |
| *County Monies \$ 773,593.92 | | 2011 |
| \$ 696,076.16 | | 2010 |
| \$ +77,517.76 | | difference |
- C.C.D. of Finance Chautauqua County Department of Finance Statement – statement of all monies paid to the Town of Kiantone for the year 2010.
- Town of Busti Shared Services Agreement Councilwoman McDonald made a motion to accept the Town of Busti Shared Services Agreement for the Assessor, seconded by Councilman Johnson.5 yea 0 nay Carried
- Kiantone Fire Department Bill Kiantone Independent Fire Department, Inc., Bill – for fuel, oil, snowplowing billed total amount \$2,764.68 Councilwoman McDonald motioned that it be sent, Supervisor Piazza seconded.5 yea 0 nay Carried
- Kiantone Fire Department Worker's Compensation Kiantone Independent Fire Department, Inc., Worker's Compensation – letter addressing worker's compensation from Fire Chief Steve Reale explaining various activities Fire Department was involved in.
- Resolution #10-11 Resolution by Councilwoman McDonald seconded by Supervisor Piazza to approve Kiantone Fire Department Worker's Compensation.
Vote: Councilman Johnson yea; Councilman Myers, yea, Councilwoman McDonald; yea; Councilman Sturzenbecker, yea; Supervisor Piazza, yea, 5 yea 0 nay Carried.

- NYMIR Insurance Policy NYMIR Insurance Policy proposal with a premium reduction of \$608.80 for the year was reviewed by Town Board members, a motion by Supervisor Piazza, seconded by Councilman Sturzenbecker to accept the 2011 NYMIR Policy 5 yea 0 nay Carried.
- Monthly Report Town Attorney Webb had sent info for filing the Dog licensing Law with New York State to the Town Clerk.
- Town Clerk has had a lot of problems with Williamson Law Software program and the new Dog Licensing procedures. The program has deficiencies that won't accept the three year licensing, it turns into a three or four step procedure to license each dog now. The Town and County Taxes are slowly coming in. The County Real Property Tax office has problems with answering questions and getting proper things out to the Towns to collect their Taxes
- Zoning Board of Appeals Chairman Johnson will be working with Planning Board on revising the Zoning Code Ordinance to standardize permit applications and fees.
- Councilwoman McDonald had a Department of Social Services worker contact her about a property in Kiantone that should be condemned. Supervisor Piazza stated that DSS knows how to do their job and will do what they need to do and where to report it. This is not the Town's responsibility.
- Annual Audit of Books Audit of the books, Supervisor and Town Clerk's books were audited and the Supervisor's, and Town Clerk's were found to be in good order. Town Justice Kosthorst's and Town Justice Ostrander's books will be audited in February.
- Resolution #11-11 Resolution by: Councilwoman McDonald that the books and records of the Town Supervisor, Town Bookkeeper, Town Clerk be approved as reviewed by the Town Board members, Seconded by Councilman Johnson.
Vote: Councilman Johnson, yea; Councilman Myers, yea, Councilwoman McDonald; yea; Councilman Sturzenbecker, yea; Supervisor Piazza, yea, 5 yea 0 nay Carried.
- Next Meeting The next meeting will be held Thursday, February 10, 2011 at 7 PM.
- Adjournment With no further business on hand, Supervisor Piazza motioned to adjourn; Councilwoman McDonald seconded. Motion carried with all in favor. Adjourned at 8:48 PM.

Respectfully Submitted:

Melanie Hutley, Town Clerk, Town of Kiantone

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