

January 12, 2023

Supervisor Ostrander called the meeting to order with the recitation of the PLEDGE OF ALLEGIANCE at 7:51pm following a public hearing.

Present: Supervisor Ostrander, Council Members McDonald, Sturzenbecker, Kolstee, Landman
Also Present, Highway Superintendent Carlson, Clerk Davis, Atty. Hajdu. Bookkeeper Valvo

ORGANIZATIONAL MEETING

Resolution #2-2023 Appointments

Planning Board Chairman: Richard Haller (re-appointment term to expire 12/31/2025)
Planning Board Member:

- Joe Sanfilippo (appointment term to expire 10/14/2024)
- Sandy Reale (appointment term to expire 10/14/2023)
- Eric Eckberg (appointment term to expire 10/14/2025)
- Don Pleakis (appointment to expire 10/14/2026)

Zoning Board of Appeals Chairman: **Richard Haller (re-appointment term to expire 12/31/2023)**
Zoning Board Member:

- Scott Carlson (re-appointment term to expire 12/31/2023)
- Jim Nelson (re-appointment term to expire 12/31/2023)
- Kathy Sturzenbecker (re-appointment term to expire 12/31/2023)
- Jeffrey Peterson (re-appointment term to expire 12/31/2023)

Zoning Board of Appeals Secretary: _____

- Dog Warden: Matt Abbey (re-appointment term to expire 12/31/2023)
Assistant Jeffery Peterson (re-appointment to expire 12/31/2023)
- Building Custodian: Becky Hohman (re-appointment term to expire 12/31/2023)
- Emergency Management Officer: Steve Reale (re-appointment term to expire 12/31/2023)
- Attorney: Lyle Hajdu, Esq. (re-appointment term to expire 12/31/2023)
- Inspection/Code Officer: Melanie Eddy (re-appointment term to expire 12/31/2023)
- 1st Deputy Supervisor: Valerie McDonald (re-appointment term to expire 12/31/2023)
- 2nd Deputy Supervisor, Supervisor Bookkeeper
& Budget Officer: Kate Valvo (re-appointment term to expire 12/31/2023)
- 1 Highway Superintendent's Bookkeeper: Judy Carlson (re-appointment term to expire 12/31/2023)
- Registrar of Vital Statistics: Gail Davis (re-appointment term to expire 12/31/2024)
- Tax Collector: Mark Marchincin (re-appointment term to expire 12/31/2023)
- Historian: Justine Magee (re-appointment term to expire 12/31/2023)

- **Review of Resolution #2 Appointments was made, Motion to Accept Made by Councilman Kolstee, Duly Seconded by Councilman Sturzenbecker, no opposition, Accepted.**

Resolution #3-2023 Designations

The Community Building will be the official voting location for the town.
 The Post Journal will be the official newspaper.
 M&T Bank named as the official depository of town funds.
 Regular Town Board meetings will be held at 7:00 pm on the second Thursday of each month excepting the months of October and November, at which time the meeting will be held to comply with the budget requirements, according to the law.
 Tax Collector will be authorized to deposit tax collection in interest bearing account as a temporary investment measure.
 Payments to be authorized for necessary bills to be paid monthly before monthly audit.
 Mileage rate set at allowable IRS mileage rate per mile for persons using their personal vehicle for town business.

- **Review of Resolution #3 Designations was made, Motion to Accept Made by Councilman Sturzenbecker, Duly Seconded by Councilman Landman, no opposition, Accepted.**

Resolution #4-2023 Salary & Wages

Supervisor	\$ 6270.00 annually
Supervisor’s Bookkeeper	\$ 7425.00annually
Budget Officer & Annual Report	\$ 1500.00annually
Councilmen (4) \$1750.00 each	\$ 7000.00 annually
Town Justices (2) \$6737.50 each	\$13475.00 annually
Clerk’s to Justices	\$ 18.00 per hour
	\$ 20.00 per hour
Tax Collector	\$ 4070.00 annually
Assessor (Shared Service w/ Busti)	\$ 6,285.00 annually
Town Clerk	\$ 10,500.00 annually
Registrar of Vital Statistics	\$ 155.00 annually
Highway Superintendent	\$75350.00annually
Highway Superintendent Bookkeeper	\$ 1400.00 annually
Attorney for the Town of Kiantone	\$ 6200.00 annually
Highway Equipment Operators	\$ 25.85 per hour
Transfer Station Attendant	\$ 5928.00 annually
Dog Warden	\$ 1,800.00 annually
Zoning Board of Appeals Chairman	\$ 50.00 per meeting
Zoning Board of Appeals Members (Ea.)	\$ 30.00 per meeting
Inspections/Code Officer	\$ 7900.00 annually
Planning Board Chairman	\$ 50.00 per meeting
Planning Board Members (Ea.)	\$ 30.00 per meeting
Board of Review Chairman	\$ 200.00
Board of Review Members (Ea.)	\$ 200.00

Custodian (4 hours per week) \$ 3120.00 annually
Historian \$ 495.00 annually

Resolution #5-2023 Procurement Policy

- **Review of Resolution #5, Procurement Policy was made, Motion to Accept Made by Councilman Kolstee, Duly Seconded by Councilman Sturzenbecker, no opposition, Accepted.**

Resolution #6-2023 Investment Policy

- **Review of Resolution #6, Investment Policy (with corrected resolution number) was made, Motion to Accept Made by Councilman Sturzenbecker, Duly Seconded by Councilman Landman, no opposition, Accepted.**

Resolution #7-2023 Emergency Response Plan

- **Review of Resolution #7 Emergency Response Plan (with corrected resolution number), Motion to Accept Made by Councilman Landman, Duly Seconded by Councilman Kolstee, no opposition, Accepted.**

Resolution #8-2023 Emergency Operation Plan

- **Review of Resolution #8, Emergency Operation Plan (with corrected resolution number) was made, Motion to Accept Made by Councilman Kolstee, Duly Seconded by Councilman Sturzenbecker, no opposition, Accepted.**

Resolution #9-2023 Agreement to Spend Highway Funds

- **Review of Resolution #9, Agreement to Spend Highway Funds (with corrected resolution number) was made, Motion to Accept Made by Councilman Sturzenbecker, Duly Seconded by Councilman Kolstee, no opposition, Accepted.**

Resolution #10-2023 Standard Work Day

BE IT RESOLVED, that the Town of Kiantone hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted to the clerk of this body.

ALL ELECTED OFFICIALS

Supervisor
Councilpersons
Town Justices
Town Clerk
Receiver of Taxes

Five day work week, six (6) hour day.

Superintendent of Highways

Five day work week, eight (8) hour day.

APPOINTED OFFICIALS

Code Enforcement Officer
Members of Board of Zoning Appeals
Members of Planning Board
Town Attorney

Three day work week, six (6) hour day.

- **Review of Resolution #10, Standard Work Day (with corrected resolution number) was made, Motion to Accept Made by Councilman Kolstee, Duly Seconded by Councilman Sturzenbecker, no opposition, Accepted.**

With no further business to come before the Board, Motion to Adjourn was duly Made, Duly Seconded, No Opposition, Approved.

Organizational meeting Adjourned at 7:59pm.

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